

TOWN OF SUNSET BEACH

FY 2019-2020 FEE SCHEDULE - Adopted June 3, 2019; Revised March 2, 2020

CHARGE TYPE	FEE	
GENERAL TOWN FEES		
GENERAL PUBLIC RECORDS:		
Copies (per sheet, one sided):		
Copy - 8 /12 x 11 black and white	\$.10	
Copy - 8 /12 x 11 color	\$.25	
Copy - 8 /12 x 14 black and white	\$.15	
Copy - 8 /12 x 14 color	\$.35	
Copy - 11 x 17 black and white	\$.25	
Copy - 11 x 17 color	\$.50	
Fax charge (per sheet, one sided)	\$.50	
Electronic copy - CD format (per CD)	\$.50	
GENERAL FEES:		
Beach wheelchair use fee - Up to 3-day rental (includes delivery and pickup)	\$20	
Cabana Package (10 cabanas per/week of the Permit Period)	\$150 Per Permit Period (max. \$450 Per Permit Period for 3 packages)	
Returned check fee	\$25	
Yard sale permit	\$ 5	
EVENT FEES:		
Application fee	\$25	Per event
Concert Vendor Space Fee	\$50	Per Space
Restroom cleaning fee	\$25	Per day of event
Microtrash cleaning fee	\$45	Per hour
Traffic cones rental	\$10	Per day (includes 10 cones)
Barricades	\$15	Per day (includes 4 barricades)
Electric fee	\$ 5/\$20	Light use/heavy use
On-site EMT/firefighter	\$25	Per hour
On-site fire FD pick-up truck/side by side	\$75	Per hour - Up to 6 hrs (includes 2 FF/EMT's)
On-site fire truck	\$120	Per hour - Up to 6 hrs (includes 2 FF/EMT's)
On-site marked police car	\$30	Per hour
On-site police officer	\$65	Per hour (includes police car)
On-site rescue boat	\$100	Per hour - Up to 6 hrs
Site prep	\$45	Per event
Stand pipe water access	\$10	
Covered picnic area (not included in other fees)	\$20	Per hour
Park rental: Low-impact events	\$15	Less than 50 people per day

CHARGE TYPE	FEE	
EVENT FEES (Cont.)		
Park rental: Medium-impact events	\$100	50 - 150 people per day
Park rental: High-impact events	\$175	Over 150 people per day
Park rental: Low-impact wedding	\$20	Under 30 people No tents, tables, or chairs
Park rental: High-impact wedding	\$250	Over 30 people Tents, tables, and chairs
FILM INDUSTRY FEES:		
Film industry fee - Permit fee	\$1,000	Up to 7 days
Film industry fee - Extended permit fee	\$150	Per day beyond initial 7-day permit
Film industry fee - Beach/waterway accesses/street ends	\$300	Per day or portion of day
Film industry fee - Other town vehicles	\$25	Per hour
Film industry fee - Park rental	\$500	Per day or portion of day
Film industry fee - Town personnel fee	\$45	Per hour
POLICE AND FIRE		
False alarm fee	Progressive, per incident: 1-3 false alarms - No charge 4 false alarms - \$100 5 false alarms - \$150 6 false alarms - \$200 7 false alarms - \$250 8 false alarms - \$300 9 false alarms - \$400 10+ false alarms - \$500	
Fingerprinting fee	\$15 per session (includes 2 fingerprint cards)	
Vehicle crash report	\$ 2 per report	
Other police reports	\$.10 per sheet (one side)	
PLANNING & INSPECTIONS		
BUILDING: COMMERCIAL & RESIDENTIAL		
Project cost, as determined by the five factors listed below:	.009 X total project cost, with \$75 minimum	
Site-built/modular homes (per sq ft)	\$75	All heated area
Manufactured homes (per sq ft)	\$30	All heated area
Covered unheated area	\$25	Per sq ft
Porch/deck uncovered	\$20	Per sq ft
Concrete slabs/walkway/driveway	\$ 1	Per sq ft

CHARGE TYPE	FEE	
BUILDING: COMMERCIAL & RESIDENTIAL (Cont.)		
ELECTRICAL INSPECTION		
Electrical inspection fee - T Pole	\$75 residential or commercial	
Electrical inspection fee - Rough in	\$75 residential	\$125 commercial
Electrical inspection fee - Final	\$75 residential	\$125 commercial
Temporary power	\$75 residential	\$125 commercial
Electrical under slab	\$75 residential	\$125 commercial
MECHANICAL INSPECTION		
Rough in (per HVAC system)	\$75 residential	\$125 commercial
Final (per HVAC system)	\$75 residential	\$125 commercial
PLUMBING INSPECTION		
Plumbing under slab	\$75 residential	\$125 commercial
Rough in	\$75 residential	\$125 commercial
Final	\$75 residential	\$125 commercial
Water and sewer lines	\$75 residential (per both lines)	\$125 commercial (per both lines)
ADDITIONAL FEES, AS APPLICABLE		
All bulkheads (new, repair, replace) require a minimum 2 inspections, regardless of project cost	\$75 residential	\$125 commercial
Certificate of occupancy	\$75 residential or commercial	
Homeowners Recovery Fund	\$10 residential	N/A - Commercial
Re-inspection fee	\$75 initial reinspection	\$150 each additional re-inspection for same item
Additional trip charge	Per trip	\$125 commercial (per trip)
After-hours inspections	\$75 residential	\$125 commercial
Work started/performed without a permit	DOUBLE PERMIT FEES	
Flood plain maintenance and repair (addition/fill)	\$75	
Flood plain new construction	\$125	
Permits not listed but required by the State of NC	\$75 residential	\$125 commercial
PLANNING & ZONING FEES		
Zoning permit (includes fences, sheds, and driveways, etc.)	\$30 residential or commercial	
Variance request	\$300 residential or commercial	
Text amendment	\$300 residential or commercial	
Zoning compliance letter	\$50 residential or commercial	
Signs removed from right of way	\$15 per sign if returned to owner; sign return or disposal will be processed per UDO requirements	
Special-use permit	\$300	
Appeal of decision	\$300	

CHARGE TYPE	FEE	
PLANNING & ZONING FEES (Cont.)		
Sign permit	\$100	
Technical Review Committee	\$300	
Rezoning request	\$500 - Less than or equal to 3 acres	\$800 - Greater than 3 acres
Subdivision request	Preliminary plat review	\$200 + \$10 per lot - Final plat review
Lifting stop-work order on valid permit	\$50 per inspection	
MAPPING FEES		
Mapping fee - Zoning map (24 x 36)	\$15 per map (no additional labor added)	
ADDITIONAL FEES RELATED TO BUILDING INSPECTIONS AND FIRE DEPARTMENT		
	BUILDING INSPECTIONS FEE	FIRE FEE
Fire sprinkler fee	\$75	\$100 - Commercial buildings
Change of use/occupancy	\$75	\$100
Tent set up	N/A	\$100
ABC inspection (application for beer/wine sales)	\$75	\$100
Annual fire inspection fee	N/A	\$100
Fire re-inspection	N/A	\$50

Fee Schedule Adopted by the Sunset Beach Town Council on March 2, 2020.

BY:

TOWN OF SUNSET BEACH

David S. Phillips

Mayor

ATTEST:

Lisa K. Anglin

Town Clerk